

DISTRICT DRIVER AND VEHICLE USE FOR DISTRICT-SPONSORED ACTIVITIES

The South Orange County Community College District and Board of Trustees want to ensure the safety of students, community members, faculty, and staff when attending activities sponsored on behalf of the District. Transportation for District sponsored activities shall be provided consistent with state law, Board Policy, and administrative procedures as established by the Chancellor.

Only those employees, students and volunteers who meet the minimum standards established by the District and have been approved pursuant to District regulations, shall be allowed to drive vehicles owned by, leased by or rented by the District. Private vehicles must meet all the same requirements of District vehicles. The Chancellor or designee shall establish regulations to ensure all District and Department of Motor Vehicle (DMV) provisions are covered.

District-sponsored activities for the purpose of this policy are defined as any activity such as tours, field trips, events, conferences, athletic events, clinics, programs, etc. on or off District premises that are planned, aided, and authorized by a college or District administrator or manager. All District-sponsored activities involving students shall require supervision of a District employee deemed “supervisor”. Unsupervised student activities, assignments, extra credit work, and/or homework, as well as, study abroad, do not constitute District-sponsored activities for the purposes of this policy.

References:

- Education Code Section 82305.6 Transportation*
- California Code of Regulations, Title 13, Division 1 Motor Vehicles, Chapter 1 DMV*
- California Dept. of Motor Vehicles Commercial Driver Handbook (2017-2018)*
- California Dept. of Motor Vehicles online resources: www.dmv.ca.gov/*
- 41 U.S. Code 5151, Federal Drug-Free Workplace Act of 1988*
- California Vehicle Code Section 233 & 15278*
- California Public Contracting Code 10326.1*

Adopted:	04-13-70	Revised:	12-04-95	Revised:	11-19-18	Page 1 of 1
Revised:	10-08-73	Technical				
Revised:	04-10-89	Update:	04-26-99			
Revised:	02-28-94	Revised:	12-06-10			