

ADMINISTRATIVE REGULATION 5200

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES

STUDENT HEALTH SERVICES

I. SCOPE OF SERVICES

Operations of the college student health centers (Saddleback College Student Health and Wellness Services and Irvine Valley College Health and Wellness Center) are guided by a Health Services Plan developed and approved in consultation with a physician to comply with regulations as specified in the California Code of Regulations.

The following services of the health centers shall be available to all currently enrolled students attending classes at either college where the health fee is paid (Saddleback College or Irvine Valley College) in the semester in which they are enrolled.

II. CLINICAL SERVICES

- A. The focus of clinical services is to provide short-term basic healthcare and services necessary for the treatment of acute illnesses and injuries, preventive health screenings, communicable disease control programs and general health appraisals.
- B. Mental health services include psychological assessment, crisis management, and short-term psychotherapy.
- C. Conditions requiring long-term management, such as chronic health problems and chronic mental illnesses are referred for further care to community resources.
- D. Management of crisis situations includes triage by a Registered Nurse followed by an assessment by a mental health practitioner.
- E. Any information of a personal nature disclosed by a student or a parent or guardian of a patient receiving care is confidential with exceptions as dictated by law.

III. SUPPORT SERVICES

- A. Laboratory services are provided by a licensed, contracted laboratory.
- B. Pharmaceuticals are provided internally on a limited basis. Prescriptions are provided by licensed healthcare professionals.
- C. Referrals are provided for services not available on site at the colleges.
- D. Health education services are provided by healthcare professionals.

IV. PERSONNEL

Supervision is provided by a licensed Master's prepared Registered Nurse Assistant Dean/Dean with a Public Health Nurse certificate who provides overall responsibility for developing and

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directing student health services. Clinical services are provided by licensed healthcare personnel. Office procedures are managed by clerical personnel.

V. MEDICAL RECORDS

Medical treatment records shall be afforded protected healthcare information status (HIPPA). Records are not released without the written consent of the patient with exceptions as prescribed by law.

Information concerning a patient shall be furnished in compliance with a court order or a lawfully issued subpoena. A reasonable effort shall be made to notify the patient in advance of compliance with a lawfully issued subpoena. Medical treatment records shall be stored in compliance with State and Federal guidelines and shall be destroyed in a secure manner when appropriate.

VI. HEALTH FEES

All students who enroll in at least one class offered at Saddleback College, Irvine Valley College or online are required to pay a separate health fee to each college in which they are enrolled. Students enrolled in dual enrollment courses offered as part of a Community College Access Program (CCAP) agreement, Emeritus online courses, or exclusively off-campus courses, will not be charged an automatic health fee (with the exception of online) but will be given the opportunity to “opt in” for access to health services. Health fees are expended solely for the purpose of supporting health services. Health fees are non-refundable after the drop date.

Health fees shall not be expended for:

- A. Individuals who do not meet the minimum qualifications to supervise a college health program pursuant to Title 5 and personnel not directly involved in the delivery of health services including athletic trainer’s salaries, and salaries of healthcare professionals for athletic events.
- B. Athletic insurance, any deductible portion of accident claims filed for athletic team members, or any other expense that is not available to all students.

Nothing within these provisions shall prevent services to a select group of students or service to the college faculty or staff; however, these services must be supported from revenue sources other than the student health fee.

VII. STUDENT HEALTH FEE WAIVER/REFUND

Students who meet any of the following conditions may request a refund or be exempted from paying the student health fee:

- A. Those who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization. The student shall provide written verification of being an active member of such organization.
- B. Those who are part of a Board-approved apprenticeship training program.
- C. Those who have paid the fee at one college and enroll in only online courses at the other college may request a refund from the college where the online courses are taken.

All requests for health fee waivers will be processed in the student health center by the Assistant Dean/Dean. Applications for the waiver must be submitted before the end of the first month of classes.

References:

Education Code Sections 76355 and 76401;

California Code of Regulations, Title 5, Sections 54702, 54708

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