

# ADMINISTRATIVE REGULATION 5010

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES

## ADMISSIONS

### I. ADMISSIONS ELIGIBILITY

The Deans of Enrollment Services are responsible for the admission processes and residency determination for all applicants. The South Orange County Community College District does not restrict admission to residents of the District, nor does it restrict the privilege of District residents to attend any other community college. Non-California residents are accepted on the same basis as California resident students, except that state regulations require these students be assessed tuition.

Students who are eligible for regular admission to the colleges must be 18 years of age or older, or possess a high school diploma, GED, certificate of proficiency or equivalent. In addition, any apprentice as defined in the Labor Code, or any other person who is over 18 years of age and who is capable of benefitting from instruction offered at the College may be admitted.

Students who are not enrolled for a sufficient duration to receive a grade or non-evaluative symbol on their transcript at either Irvine Valley College or Saddleback College for one term must file a new admission application in a subsequent term to be eligible to enroll.

### II. RESIDENCY

Each person applying for admission to a California Community College is classified as a “resident” or “nonresident” for purposes of assessing tuition. (Refer to BP 5015 and AR 5015 for additional policies and regulations.)

### III. CONCURRENT ENROLLMENT OF K-12 STUDENTS

Students who are under 18 years of age and who have not earned a high school diploma, GED, certificate of proficiency, or equivalent will only be admitted in accordance with the concurrent enrollment regulations established in AR 5011.

### IV. ADMISSION IN IMPACTED PROGRAMS

Admissions to specific impacted programs offered at the colleges may require additional application procedures and permission as established by the program requirements.

### V. INTERNATIONAL STUDENTS

The colleges accept admission applications from residents and citizens of countries other than the U.S. The colleges may assess an application fee from nonresident applicants who are both citizens and residents of a country other than the U.S. The processing fee is not to exceed the lesser of (1) the actual cost of processing an application and other documentation required by the

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federal government, or (2) \$100.00. No processing fee can be charged to an applicant who would be eligible for an exemption from nonresident tuition. (Refer to AR 5012 for additional regulations.)

VI. PUBLICATION OF ADMISSION POLICIES AND PROCEDURES

Admission policies and procedures will be published in the college catalogs, the college websites, the Student Handbooks, or other information distribution points as deemed appropriate by the colleges.

VII. VALIDITY OF HIGH SCHOOL COMPLETION

The Deans of Enrollment Services are responsible for establishing a procedure for evaluating the validity of a student's high school completion if the District or the United States Department of Education has reason to believe that the high school diploma is not valid or was not obtained from a legitimate source that provides secondary school education.

If a student has not completed high school and is no longer attending a high school program, documentation may be required as evidence of emancipation from a high school and/or district.

*References:*

*U.S. Department of Education regulation on the Integrity of Federal Financial Aid Programs under Title IV, 34 Code of Federal Regulations Part 668.16*  
*California Education Code Sections 76000 and 76140*  
*Labor Code Section 3077*

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