

# ADMINISTRATIVE REGULATION 2015

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

## STUDENT MEMBER OF THE BOARD OF TRUSTEES

A. There shall be one nonvoting (advisory) student member of the Board of Trustees.

### B. QUALIFICATIONS

Candidates for Student Trustee must meet the following criteria:

1. Be currently enrolled in the South Orange County Community College District (SOCCCD) for at least five units and is in good standing (i.e., not on academic or social probation). The student member is not required to give up employment with the District.
2. Have completed no fewer than 12 units in the SOCCCD.
3. Have a minimum cumulative 2.25 G.P.A.
4. Candidates must be students of record of the designated college prior to and during their term of office.

### C. REQUIREMENTS OF OFFICE

While in office, the Student Trustee must:

1. Maintain eligibility as defined in Section B, 1., 2., 3., and 4 (above), during his/her term of office.
2. Hold no other elected or appointed ASGSC/ASIVC positions within the SOCCCD.

### D. TERM OF OFFICE

1. The term of the Student Trustee is one year (May through the following April).
2. A Student Trustee term of office terminates upon a determination of disqualification under the provisions of Section E.

### E. DISQUALIFICATION FROM OFFICE

1. Automatic and immediate forfeiture of office, including all rights and privileges thereof, will be required if the Student Trustee:
  - a. Does not maintain the requirements of office contained in Sections B, C, and J; or
  - b. Is suspended for more than 10 days pursuant to student conduct policies or regulations.
2. A student disqualified from office under the provisions above, shall be liable for any compensation received after she or he became ineligible for office.

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3. Upon disqualification from office, the student must immediately return all District property provided to him or her while in office.
4. In addition to any of the disqualifying events set forth above, the office of Student Trustee will become vacant upon the occurrence of any of the events set forth in Government Code, Section 1770.

F. ELECTION

There shall be an election during the spring semester. The student trustee position shall be rotated between Irvine Valley College and Saddleback College. The Student Trustee ballot for the designated school shall be open to both Saddleback College and Irvine Valley College students. Once placed on the ballot, all candidates are encouraged to confer with both executive boards for ASGSC and ASIVC to discuss the needs and concerns of the students. The Student Member of the Board of Trustees will be elected by students enrolled at Irvine Valley College and Saddleback College, regardless of the designated college. The student member may be recalled by all the students of the student body in an election held for that purpose in accordance with administrative regulations established by the Chancellor.

G. RECALL

The Student Trustee is subject to recall procedures established for recalling officers of the Associated Student Governments at each campus. No recall election will be held if the petition to recall is received within 90 days prior to the scheduled student elections, which are held by April 1 each academic year.

H. SELECTION OF A REPLACEMENT

If a Student Trustee position becomes vacant due to qualification, recall, resignation, or other reasons, the Board shall:

1. Order a special election, or
2. Make an appointment to fill the vacancy within 60 days. All rules of eligibility shall apply and the replacement Student Trustee shall serve out the remainder of the one-year term.

No special election will be called if the vacancy occurs within 90 days prior to the scheduled April student elections. The student member position on the Board will remain vacant for that time.

I. INSTALLATION IN OFFICE

1. The person elected or appointed student trustee will be sworn into office at the first board meeting following his or her election, or at the meeting at which he or she is appointed by the Board.
2. The President of the Board of Trustees may appoint a Trustee to serve as the student trustee's mentor.

J. RIGHTS, PRIVILEGES, DUTIES AND RESPONSIBILITIES

1. On or before the regular meeting in February of each year, the Board shall consider whether to afford the student member any of the following privileges:
  - a. The Student Trustee shall be seated with the Board and be recognized as a full member of the Board at public meetings, and shall receive all materials presented to board members for open session, and to participate in discussion at board meetings.
  - b. The Student Trustee shall have the right to make and second motions.
  - c. The Student Trustee shall be compensated in accordance with Board Policy 2725– Board Member Compensation.
  - d. Serve a term commencing on May 15 of each year.
2. The Student Trustee shall cast an advisory vote on non-personnel public agenda items; however, the Student Trustees vote will not be included in determining the vote required to carry any measure before the Board.
3. The Student Trustee shall receive mileage reimbursement paid by the District.
4. The Student Trustee shall receive the same college health services available to all college students, and said services shall be paid for by the District.
5. With prior Board of Trustees approval, the Student Trustee may attend conferences which relate to their duties as a student member of the Board of Trustees. Reimbursement will be paid by the District.
6. The Student Trustee shall receive college parking fee reimbursement paid by the District.
7. The Student Trustee shall attend all regular and special meetings of the Board, except closed sessions. This includes the months of June, July and August.
8. The Student Trustee shall review the agenda of the board prior to each meeting.
9. The Student Trustee shall confer with leaders of the ASGSC/ASIVC at least monthly at each campus prior to each meeting of the board. Attend annual ASGSC and ASIVC retreats, student government meetings at least once a month on both campuses, commencement ceremonies, chancellor's opening sessions and other key district-wide and college events.
10. The Student Trustee shall hold a Student Trustee open forum on each campus once per semester.

11. When appropriate, the Student Trustee shall confer with students, student groups and organizations, and/or college and District administrators in relation to District policies and Board actions and/or agenda items.
12. The Student Trustee may participate in the discussion of agenda items presented.
13. When appropriate, the Student Trustee shall provide feedback to all students, student groups, and leaders of the associated student governments at each campus concerning District and board policies and actions.

*Reference:*

*California Education Code Section 72023.5*