ARTICULATION OF COURSES AND PROGRAMS

The Board of Trustees is committed to a policy of comprehensive articulation of all instructional programs with both secondary and postsecondary educational institutions. The articulation process is designed to meet certain lower-division requirements such as major preparation or general education, to help students to advance from one course, program, or educational level to the next, and to avoid unnecessary repetition of the same or essentially similar course content. Articulation credit consists of comparable credit granted from one institution to another.

The college catalogs and websites shall contain the most recent information regarding articulation with secondary institutions and the ASSIST website shall be the principal repository of all articulation information among higher education institutions.

I. ARTICULATION WITH POST-SECONDARY INSTITUTIONS

A. Categories of articulation agreements with post-secondary institutions:
   1. Courses accepted for baccalaureate credit;
   2. Transfer credit agreement;
   3. General education-breadth agreements;
   4. Course-to-course agreements;
   5. Lower division major preparation agreements
   6. System wide transfer degrees developed in response to Senate Bill SB-1440

B. Responsibility
   1. The process of developing and reviewing curriculum and coursework to determine course comparability between institutions rests with the faculty at the respective institutions.
   2. Faculty members in each discipline are responsible for the review of course content, the identification of comparable courses, and the authorization of acceptance of specific courses for transferring students.
   3. Designated responsibility for the processes associated with articulation between the colleges of the SOCCCD and other colleges rests with a counseling faculty member with the title of Articulation Officer.
   4. The processes followed by the Articulation Officer follow guidelines provided in the California Articulation Policies and Procedures Handbook developed by the California Intersegmental Articulation Council (CIAC).
5. The Articulation Officer is responsible for the following:
   a. Initiating faculty-approved articulation agreements between institutions of higher education.
   b. Serving as a consultant to faculty and academic divisions, providing needed materials, and information about course articulation proposals and acceptances.
   c. Serving as an advocate for the faculty and college academic programs.
   d. Serving as an advocate for the other articulating institution, responsible for accurately communicating and conveying information and concerns about that institution’s curriculum to the faculty.
   e. Serving as a moderator and mediator of problems or disagreements between the faculties of the home campus and the articulating institutions.
   f. Serving as the campus liaison to the segmental system-wide office – often responsible for disseminating policy changes and update information.
   g. Serving on Educational Design Committee • Managing and updating campus articulation data and information.
   h. Disseminating current, accurate, articulation data to appropriate departments, staff, students, and campuses.
   i. Facilitating campus participation in inter-segmental programs (i.e., CIAC, C-ID, ASSIST, ICC, ICAS, counselor conferences, and segmental meetings).
   j. Advocating for the transfer student and seeking to ease the transfer process.

II. ARTICULATION WITH SECONDARY SCHOOL DISTRICTS AND ROPs

Recognizing the importance of supporting the articulation of courses between the colleges of the SOCCCD, area high school districts, and the Regional Occupational Programs, the colleges may develop a process through which high school students are provided the opportunity to earn college credit for articulated courses thereby permitting a smooth transition from school to college.

References:
Title 5, California Code of Regulations, Section 51002; 55051 Articulation of High School Courses;
California Education Code, Sections 66700, 70901(c), 70901.5, 78016, and 7090;
SOCCCD Board Policy 2100.1;
ACCJC Accreditation Standard II.A.6.a;
CSU Executive Order 595, Handbook of California Articulation Policies and Procedures
California Senate Bill 1440, 2010