SALARY SCHEDULE PLACEMENT FOR ADMINISTRATORS, CLASSIFIED MANAGEMENT, AND CLASSIFIED BARGAINING UNIT EMPLOYEES

A. Initial Salary Placement

New hires will normally be placed on Step 1 of the appropriate salary schedule. The Chancellor may approve a higher placement to be competitive with the employment market and/or the work experience and skill level of the new employee.

B. Promotion

If an employee is promoted from one District position to a higher level, the Chancellor may place the employee on a step that results in a pay increase that appropriately compensates for the increase in responsibilities.

C. Demotion

If an employee is demoted from one District position to a lower level, the Chancellor may place the employee on a step that reflects the reduction in responsibility.