RECORDS RETENTION AND DESTRUCTION

The Chancellor shall establish administrative procedures to assure the retention and destruction of all District records—including electronically stored information as defined by the Federal Rules of Civil Procedures—in compliance with Title 5. Such records shall include but not be limited to student records, employment records and financial records.

Reference:
Title 5, Sections 59020, et seq.;
Federal Rules of Civil Procedures, Rules 16, 26, 33, 34, 37, 45

[See Administrative Regulation 3310]