

## QUORUM AND VOTING

### PRESIDING OFFICER

The Board President shall preside at all meetings of the board. In the absence, disability or disqualification of the president, the vice president or the clerk, in that order, shall preside. The act of any duly designated presiding officer shall be legal and binding.

### PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Board of Trustees in all cases to which they are applicable and in which they are not inconsistent with the by laws and any special rules of order of the Board of Trustees.

A quorum of the Board shall consist of four members.

The Board shall act by majority vote of all of the membership of the Board, except as noted below.

Board members may abstain from voting on a motion; the abstention will be counted with the affirmative vote on the motion.

No action shall be taken by secret ballot.

The following actions require a two-thirds majority of all members of the Board:

- Resolution of intention to sell or lease real property (except where a unanimous vote is required);
- Resolution of intention to dedicate or convey an easement;
- Resolution authorizing and directing the execution and delivery of a deed;
- Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
- Appropriation of funds from an undistributed reserve;
- Resolution to condemn real property.

The following actions require a unanimous vote of all members of the Board:

- Resolution authorizing a sales or lease of District real property to the state, any county, city, or to any other school or community college district;
- Resolution authorizing lease of District property under a lease for the production of gas.

*Reference:*

*Education Code Sections 72000(d)(3), 81310 et seq., 81365, 81511, 81432;*

*Government Code Section 53094;*

*Code of Civil Procedure Section 1245.240*